

Rushford Free Library Board Meeting

July 15, 2026

In Attendance:

Marty Sabato, hereinafter M.S.
Amy Chiu, hereinafter A.C.
Kristin Barber, hereinafter K.B.
Allison Barnes, hereinafter A.B.
Sandy Gustafson, hereinafter S.G.
Kate Drum, hereinafter K.D.
Becky Cole, hereinafter B.C.
Amy Stromberg, hereinafter A.S.

Absent:

Jessica Hoxie, hereinafter J.H.
Evan Cobb, hereinafter E.C.

Prior to the meeting, all Board members were provided copies of:

- July 2026 Meeting Agenda
- June 2026 Meeting Minutes
- July 2026 Director's Report
- July 2026 Financial Report
- July 2026 Program Report

Call to Order:

7:01 p.m.

June 2026 Meeting Minutes

Motion to accept the Minutes by A.C. Motion seconded by S.G. Motion carried.

President's Report

- Real Estate closing on the property at the old library is complete.
- The former library is almost nearly cleaned out. Ed and Steve Shafer cleaned out the remaining metal shelves.

- Motion to gift the Shafers a \$100 gift card to Tops for their assistance in the shelving removal by K.B. Motion seconded by A.S. Motion carried.
- The Library Director's Newsletter was mailed. The Board will draft a similar newsletter to announce our purchase of the old library site and plans for construction of the new library to garner community support. M.S. and K.B. to work on drafting the newsletter.
- Confirmed that animals, other than service animals, are not welcome in the library. Discussion about posting a sign to say "Service Animals Only."

Library Director Report

- The shed purchased to house the Library of Things will be delivered on July 16, 2026. Many of the Library of Things items are starting to be delivered.
- All Library of Things items will need to be logged into system and coded.
- Reviewed and edited templates for release forms for rentals from Library of Things.

Motion to accept the Report by A.B. Motion seconded by K.D. Motion carried.

Bookkeeper's Financial Report

- Discussion about transferring Vanguard investments to a lower risk account with Vanguard: The previously Board-appointed Trustees J.H., A.C. and M.S. are directed to remove brokerage account restrictions on the Vanguard account so that the funds can be moved as stated.
- M.S. got contact information for a financial adviser that works with Cuba Library. Will follow through to determine her services and fees.

Motion to accept the Report by K.B. Motion seconded by K.D. Motion carried.

Program Coordinator Report

- Friday July 17, 2026 is the Summer Program event
- A.S. to host 2 events on July 21, 2026: Book Club and Cookbook Club

Motion to accept the Report by A.C. Motion seconded by A.B. Motion carried.

Old and New Business:

- 7:37 pm Motion by S.G. to enter executive session to discuss legal issues from real estate closing. Motion seconded by A.C.
- 7:50 pm Motion by A.C. to exit executive session. Motion seconded by A.S.
- Narcan Training for Board Members and Staff: S.G. to coordinate with Bonnie VanHeusen
- Labor Day Raffle: Tickets distributed to all Board members to sell
- Staff Evaluations distributed for Board member review
- Library's YouTube Channel is open and active thanks to K.D.
- For the YouTube Channel, Library is participating in "Read Across America" where readers read a children's book and post the video to the channel. A.B. and K.D. have completed videos. M.S. and K.B. volunteer to do videos also.
- K.D. is coordinating the Library's involvement in Cattaragus County Foundation's Giving Day
- Discussion about the creation of a Venmo account for the Library – K.D. to investigate
- Discussion about participating in the Labor Day parade. Theme is Candyland.

Adjourn

Motion to adjourn the meeting at 8:17 pm by A.C. Motion seconded by K.B.
Motion carried.

Important Dates:

Little Bookworms	Friday mornings	10:00 AM
School Age Summer Reading Program	Thursdays	2:00 PM
Stich N'Talk	June 9 th	1:30 PM
Unearth the Impossible Magic Show	July 17 th	3:00 PM
Book Club	July 21 st	1:30 PM
CookBook Club	July 21 st	6:00 PM
Ukulele Class	Mondays	7:00 PM
Art for Youth	July 15 th	10:00 AM

Next meeting: August 12, 2026

DRAFT