

**RUSHFORD FREE LIBRARY
REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS FORM**

Introduction:

This form is in reference to the Challenge to Library Materials Policy and should be made available to any resident who would like the library to remove an item from the collection. Requests for Reconsideration may only be filed by residents of the Library’s service area. The Library will not process requests, and the Library Board will not hear complaints from individuals who live outside the Library’s services area. The Library may impose a limit on the number of requests submitted by a complainant within a designated period of time.

Please fill out following form completely and mail to Library Director, [Member Library Name], [Member Library Mailing Address].

Name: _____ Date _____

Address: _____

City: _____ State _____ ZIP _____

Phone: _____ E-Mail _____

Do you represent yourself? _____ An Organization? _____

Resource on which you are commenting:

Book ____ Video/DVD ____ Audiobook ____ Multi-media Kit ____ e-Book ____ Electronic information/network (please specify) _____ Other (please specify) _____

Title: _____

Author/Producer: _____

Library owning this title: _____

What brought this title to your attention?

Did you read, view, or listen to the entire work? If no, what parts?

What do you believe is the theme of this title?

What specifically concerns you about this title? Please cite pages, scenes, items, etc.

Are there, in your judgment, any positive elements in this title? Please describe:

Will you share any reviews of this title that support your point of view?_____

Are there resources you suggest to provide additional information and/or other viewpoints on this topic?

Signature: _____

Reconsideration action:

Date request received: _____

Findings of Reconsideration Committee:

Date response sent to patron: _____

Adopted by the Rushford Free Library Board of Trustees, January 17, 2024