

Rushford Free Library Board Meeting

January 14, 2025

Call to Order:

7:04 p.m.

In Attendance:

Marty Sabato, hereinafter M.S.
Amy Chiu, hereinafter A.C.
Allison Barnes, hereinafter A.B.
Sandy Gustafson, hereinafter S.G.
Kristin Barber, hereinafter K.B.
Kate Drum, hereinafter K.D.
Becky Cole, hereinafter B.C.
Amy Stromberg, hereinafter A.S. – via Zoom.
Evan Cobb - potential new Board Member

Absent:

Jessica Hoxie, hereinafter J.H.

Prior to the meeting, all Board members were provided copies of:

- January 2026 meeting agenda
- December 2025 Annual Meeting Minutes
- December 2025 Meeting Minutes
- January 2026 Director’s Report
- January 2026 Financial Report

Oath of Office

All Board Members in attendance swore the following oath of office:

“I do solemnly affirm that I will support the Constitution of the United States, and the constitution of the State of New York, and that I will faithfully discharge the duties of the office of trustee of the Rushford Free Library, according to the best of my ability.”

December 2025 Annual Meeting

Motion to accept the Minutes by A.C. Motion seconded by K.D. Motion carried.

December 2025 Regular Meeting

Motion to accept the Minutes by A.C.. Motion seconded by S.G.. Motion carried.

President's Report

Thank you to staff, volunteers and Jeff Mowins for their labor and dedication in making the move to the new temporary location.

Allegheny County Area Foundation Grants for 2025 totaled \$3534, included: Family Passes (\$1395); Filing Cabinets (\$1500); and the Drop Box (\$639).

Organizing for 2026:

Reviewed working groups; Reviewed Calendar for 2026 and selected 2026 meeting dates; Discussed conducting an Audit.

Library Director Report

Motion to accept the Report by K.B. Motion seconded by A.B. Motion carried.
Request for approval of \$250 to replace the vacuum and purchase a steam mop:
Motion to approve by A.C. Motion seconded by K.D. Motion carried.

Bookkeeper's Financial Report

Motion to accept the Report by K.B. Motion seconded by A.C. Motion carried.

Old Business

Board Vacancy : Introduction of Evan Cobb

Building Project: A.C. report on meeting with Architect and Attorneys. Discussion of creating a budget for the project.

New Business

Printer Replacement. Motion to discontinue the contract with Acme Business and to replace the current printer with a new one through STLS at the price of \$469.00 by K.B. Seconded by A.B. Motion carried.

Motion to go into Executive Session at 8:05 pm by K.B. Motion seconded by A.B. Evan Cobb and Becky Cole were excused.

Motion to exit Executive Session at 8:22 pm by A.B. Motion seconded by S.G.

The Board has approved a Snow Removal Contract with Josh Thorington for the Winter Season.

By unanimous vote, the Board of Trustees welcomes Evan Cobb as a new Board Member with a term until 2029.

Adjourn

Motion to adjourn the meeting at 8:27 pm by A.C. Motion seconded by K.B.
Motion carried.

Next meeting: February 11, 2026.

Important Dates

Little Bookworms	Friday mornings	10:00 am
Adult Craft Night	Monday 1/26	6:00 pm
CRSD Dr. Seuss Night	Friday 3/6	5:00-8:00 pm