

Rushford Free Library Board Meeting

October 15, 2025

Call to Order:

6:35 p.m.

In Attendance:

Marty Sabato, hereinafter M.S.

Kate Drum, hereinafter K.D.

Allison Barnes, hereinafter A.B.

Sandy Gustafson, hereinafter S.G.

Kaleena Bell, hereinafter K.B.

Kristin Barber, hereinafter K.B., via ZOOM

Absent:

Amy Chiu, hereinafter A.C.

Jessica Hoxie, hereinafter J.H.

Amy Stromberg, hereinafter A.S.

Megan DeRum, hereinafter M.D.

Becky Cole, hereinafter B.C.

*A Quorum was not achieved at this meeting.

Prior to the meeting, all Board members were provided copies of:

- October 2025 meeting agenda
- September 2025 meeting minutes
- Director's Report October 2025
- Financial Report October 2025
- Program Coordinator Report October 2025
- 2026 Proposed Budget

Bonnie VanHousen, Allegany County EMS Coordinator

- AED Training Session conducted

President's Report:

- Update regarding Grant application for cabinets.
- The Library will have a presence at the Fall Fest where make and take craft bags will be distributed and we will provide a lottery drawing prize of a family Zoo pass with a book

- VanGuard requested signed meeting minutes on Library letterhead to proceed with the necessary change in authority request. KB to sign and return.
- Brian Hildreth at STLS advised that we should divest our VanGuard funds and put some of the funds in staggered CDs.
- A temporary location at 9033 Main Street was discussed. Suggested rent at \$800/month with potential for lease-to-own option. We need to proceed with approval of a lease soon so that we can proceed with any physical move before winter. The Grange has offered some of their space for overflow storage use.
- Three architectural firms have been interviewed. Only one is a small firm and has indicated that they would be present everyday during the construction. Need to add this item to the Budget and meet to vote on approval of a firm.

2026 Budget:

The Budget Committee provided the proposed 2026 Budget for brief discussion at October meeting with intention to vote on the Budget during the November 2025 meeting.

Program Coordinator Report:

- Request for Board assistance with the Super Supper Community Meal on 11/19. Request is for cookies.
- Request for Board assistance with snacks/cider for Library Halloween party.

Due to a lack of Quorum, meeting adjourned at 8:32 p.m. to conduct a Special Meeting on Monday, October 20, 2025. Specific time to be arranged via email with available Board Members.

Next regular meeting November 12, 2025 at 7:00 p.m.