

Rushford Free Library Board Meeting

September 10, 2025

Call to Order:

7:04 p.m.

In Attendance:

Marty Sabato, hereinafter M.S.

Amy Chiu, hereinafter A.C.

Jessica Hoxie, hereinafter J.H.

Becky Cole, hereinafter B.C.

Sandy Gustafson, hereinafter S.G.

Allison Barnes, hereinafter A.B.

Amy Stromberg, hereinafter A.S.

Absent:

Kristin Barber, hereinafter K.B.

Megan DeRum, hereinafter M.D.

Kate Drum, hereinafter K.D.

August 2025 Board Meeting Minutes:

- Minutes previously circulated for review.
- Motion to approve minutes by A.C. Motion seconded by S.G. Motion carried.

President's Report:

- The October Board Meeting will be held October 15, 2025 at 6:30 PM to accommodate a Board training opportunity. S.G. has arranged a First Aid training for Board Trustees and Library Staff to be presented that evening by Bonnie Van Housen, Allegany County EMS Director. CPR, Stop the Bleed and AED will be covered.

Library Director Report:

- Report circulated for review.
- Great Give Back 2025: "Paws for a Cause," sponsored by the Southern Tier Library System, will focus on supporting local animal shelters. Throughout the month of October, Allegany County community members are invited to support the Allegany County SPCA. Baskets to hold items for their upcoming fundraisers are needed.

- The adult category for the book mark competition sponsored by STLS was won by Rushford resident, Emily Berringer. Her award-winning book mark will be featured on a poster and book marks to be distributed throughout the library system.
- Motion to approve Library Director Report by J.H. Motion seconded by A.S. Motion carried.

Treasurer and Bookkeeper Reports:

- Reports previously circulated for review. Updates include current membership total \$2,2.00, the Raffle Ticket Fundraiser \$3,180.00 and 2025 Book Sale \$371.00.
- The VanGuard Change of Signatories form was submitted via registered mail.
- Motion to approve the reports by A.B. Motion seconded by A.C. Motion carried.

Program Coordinator Report: No report available

Old Business:

- The Budget Committee will meet Friday, September 12th at 6:30 P.M.
- The Library Booth at Labor Days was a success. The sale of raffle tickets brought in \$900 while 100 free books and 70 activity packets were distributed.
- Building Project:
 - Another architectural firm will meet with A.C. and M.S. on Friday September 12th at 10:30 A.M. in the library.
 - Temporary Location
The Board reaffirmed their disinterest in purchasing the M&T Bank.
 - The property on Main Street owned by Jeff Mowins remains a possibility.
- The Personnel Policy reviewed at the August meeting was revisited. Additional language regarding Personal Time Off was included. Motion to approve the Personnel Policy by A.C. Motion seconded by A.S. Motion carried.

New Business:

- Grant ideas were discussed including daytrips for seniors, new filing cabinets, and AED equipment.
- Community Meal is being planned in conjunction with The Rock with a possible date of November 15th.
- Fall Fest at Cuba Rushford School will be held Friday, October 24th.
- Annual Meeting will be held Wednesday, December 3rd at 7:00 P.M. followed by the Board's regular monthly meeting.

Motion to adjourn the meeting at 8:32 p.m. by A.B. Motion seconded by J.H.
Motion carried.

Next meeting October 15, 2025 at 6:30 p.m.