

Rushford Free Library Board Meeting

July 16, 2025

Call to Order:

7:05 p.m.

In Attendance:

Marty Sabato, hereinafter M.S.

Amy Chiu, hereinafter A.C.

Jessica Hoxie, hereinafter J.H.

Becky Cole, hereinafter B.C.

Kristin Barber, hereinafter K.B.

Kate Drum, hereinafter K.D.

Allison Barnes, hereinafter A.B.

Amy Stromberg, hereinafter A.S.

Sandy Gustafson, hereinafter S.G., via audio from 4642 Cooper Lake Road, Greig, New York

Absent:

Megan DeRum, hereinafter M.D.

June 2025 Board Meeting Minutes:

- Minutes previously circulated for review.
- Motion to approve minutes by K.D. Motion seconded by A.S. Motion carried.

President's Report:

- Challenger Baseball Game set to occur on July 27, 2025 at 4:30 pm in conjunction with Starbridge. The players will receive tie dyed shirts and hats. There will be ice cream and water provided. The Reynolds family is allowing use of the field and will provide a porta-potty for the event. Still looking for teen volunteers to serve as a "buddy" for the players.
- M.S. is going to work on a grant application for potential summer camps for next summer. Ideas include a sewing camp; woodworking camp; and a cooking camp. Application deadline is 10/15/25.

Library Director Report:

- Report circulated for review. Updates include statistics for circulation and club attendance, and progress on updating the system with items not previously logged electronically.
- Book Sale set up volunteers will be needed on August 21 and August 22. Sign up will be available at next Board meeting.
- Motion to approve Library Director Report by K.B. Motion seconded by A.B. Motion carried.

Treasurer and Bookkeeper Reports:

- Reports previously circulated for review. Updates include current membership total is \$2080.00.
- VanGuard Investment account has recovered the previous decrease in \$17,396.24 and increased over \$30,000.00 for a total increase of \$47,511.00. We remain without an authorized agent on the Board to make any changes to VanGuard investment.
- Motion to approve the reports by K.D. Motion seconded by A.C. Motion carried.

Program Coordinator Report:

- Report circulated for review.
- A.S. presented update on the Cookbook Club and announced next meeting for July 23, 2025 “Breakfast for Dinner.”
- Motion to approve the Report by J.H. Motion seconded by A.B. Motion carried.

Old Business:

- Labor Day Raffle: Currently \$470.00 (2024 total was \$3,050.00).
- Building Project:
 - Temporary Location – M&T does not want to serve as a landlord. Potential for M&T to donate the location to the Town and the Town could serve as a landlord. Discussed other potential locations for a temporary library site.
 - Architects – Proposal and Proposed Professional Services Agreement from LaBella Associates, DPC presented for review.
 - No update on land purchase from Town.

New Business:

- Review of Required Policies
 - Conflict of Interest Policy: Motion by K.B. to accept. Motion seconded by A.S. Motion carried.
 - Sexual Harassment Prevention Policy: Motion by A.S. to accept. Motion seconded by A.C. Motion carried.
 - Whistle Blower Policy and Disclosure of Interest Form: Motion by K.B. to accept. Motion seconded by A.B. Motion carried.

Motion to adjourn the meeting at 8:11 p.m. by J.H. Motion seconded by A.S. Motion carried.

Next meeting August 13, 2025 at 7:00 p.m.
(S.G. and A.S. will be absent).