

Call to Order The meeting of the Rushford Free Library Board of Trustees was called to order by Martha Sabato, President, at 7:20 PM. (Present: Amy Chiu, Jessican Hoxie, Allison Barnes, Mary Jo Hubbard, and Morgan Reynolds. Kristen Barber and Amy Stromberg participated via zoom. Absent: Becky Cole

Report and Minutes

- Minutes from January 2024 Meeting: A motion was made by Allison Barnes, seconded by Jessica Hoxie, to approve January minutes. The motion carried.
- Library Director: The report was looked over. A motion was made by Amy Stromberg, seconded by Amy Chiu, to approve the Director's Report. The motion carried.
- Treasurer & Bookkeeper:
 - A motion was made by Amy Chiu, seconded by Morgan Reynolds to approve the Bookkeeper's report. The motion carried.
 - Insurance coverage for the Board of Trustees was discussed. Jessica received a quote from Walker Insurance for \$1043 for the year with one million dollars in coverage. Marty will call Cuba Library to see what they have in insurance. Jessica will ask what company this insurance is through and if there are better cost options. Morgan will reach out to Lee James to see if she could get better insurance quotes.
- Program Coordinator
 - Valentines Day Program: There were 17 kids and 10 adults present. There were kids of different age groups and all seemed to have a good time decorating cookies.
 - Eclipse Watch Party: Marty and Becky are working with Anne Brooks across the street at The Rock on putting together this community event. The Town Board rejected blocking off the street as requested. Marty and Anne are working together to try and get this straightened out.
 - Dr. Seuss Night: need to find the banner for the event. Games, a take home activity and possible snack ideas were discussed for the event, as well as a donation to the Basket Raffle. Marty purchased a baking kit for children to donate. Board members were encouraged to bring in baking items to add to the library's basket.

Old Business

- Board Vacancy: Morgan will reach out to Megan DeRum again. The Constitution could be changed at the annual meeting to increase the number of part time residents allowed to serve on the Board. At this time, there are seven Trustees who are full time residents of the town, and one Trustee who is a seasonal resident.

Facilities: (Amy Chiu)

- The Town Board rejected the library's proposal to house the library in the Town Hall. They did offer to sell the current building to the Rushford Free Library for \$2,000.
- The Board discussed the nearby "Sandler House" as being an option if current owners wanted to sell it.
- The Board discussed the pros and cons of the current building. The Board is going to speak to the library's attorney to discuss a contract with the town. The Board is also looking at quotes from contractors to take down the current building.
- New York State grants to supplement a building project are due in May.

Allegany County Area Foundation Grant:

- Marty has asked for \$1,500 to purchase and 85" Samsung TV and a laptop computer to use as a projector. The Board should find out if this grant was given to the library in March.

Raffle: A raffle to benefit the library is being planned. Prizes so far include a beautiful quilt donated by Audrey Wolfer and two Zero Gravity Chairs. Additional prizes will be sought. The Board discussed starting the raffle around Memorial Day and ending the raffle on Dam Day in July .

New Business

- **Program Coordinator:** Autum Osburn will be offered the position of Program Coordinator.

Executive Session A motion was made by Allison Barnes, seconded by Mary Jo Hubbard to enter Executive Session at 8:18 PM. The motion carried.

A motion was made by Jessica Hoxie, seconded by Allison Barnes to leave Executive Session at 8:47 PM.

A motion was made by Allison Barnes, seconded by Mary Jo Hubbard, to adjourn the meeting at 8:54 PM. The motion carried.

Next Meeting March 13, 2024