

Minutes Rushford Free Library Board Meeting 7:00 PM July 10, 2024

Call to Order

Attendance: Jessica Hoxie, Allison Barnes, Amy Chiu, Marty Sabato, Becky Cole, Sandra Cobb, Kristin Barber, Amy Schomberg, Mary Jo Hubbard

Reports and Minutes

Minutes from the June 2024 meeting

Motion made by Kristin and seconded by Sandra to accept the minutes, motion carried.

Library Director

Becky presented her report. Motion made by Allison and seconded by Mary Jo to accept the report. Motion carried.

Treasurer and Bookkeeper

Jessica had a question about a letter that was received by Vanguard. It was advised to obtain a financial advisor. Kristin will talk to her husband about advice on our fund management.

Marty asked that the Budget committee get together to plan for future. There will be a zoom mtg sponsored by STLS Tues 5-6:30 Tuesday July 16. Budget committee will meet 7/23 at 6pm. Motion to approve report made by Amy S and seconded by Jessica.

Programs

Nice attendance for the car show event. Passed out 27 books.

Bike rodeo changed to July 22 due to rain.

Pickleball demonstration in the parking lot of the municipal building.

Terrariums will be held on 8/24 at 10am.

Plant swap will be the same day as the book sale. Plant will be at the Rock.

Motion was made by Kristin and seconded by Mary Jo to approve the programs as discussed. Motion carried.

Promotions-Library Fundraiser

THE PIG- advertises for free. We should advertise on the radio station as well as the Fire Hall sign. Sandy will ask about how to get something on the sign. The radio station in Warsaw also does free advertising.

Old Business

Report from the STLS Spring Conference June 14th in Corning

Marty and Mary Jon attended. They received a lot of important information about our Trustee Handbook. We have some items that need to be updated. Trustees must file evidence that they have completed two hours of mandatory training per year. Marty handed out the forms to the trustees. We also need to complete a 5yr update to policies.

Minutes are supposed to be submitted and posted within two weeks of the meeting. According to NYS meeting law.

Also, it was suggested that we start a “friends of the library group” to help with fundraising and other events.

Facilities

Building Project -Appointment of Ad Hoc Committee per Attorney’s letter shared in June

WHEREAS the Library wishes to explore acquiring new premises; and

WHEREAS the Library would like to be able to view properties and make offers on same, if it appears the property would meet the needs of the Library;

BE IT RESOLVED that the board appoints NAME and NAME as an Ad Hoc Real Property

Committee for purposes of viewing property and making offers conditioned on attorney approval

of the contract, an acceptable inspection, and post-inspection approval by a 2/3 vote of the entire

board, with either member empowered to sign a contract for such offer; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution may be presented to a licensed real estate agent or attorney for a seller to signify this limited authority.

Motion was made by Sandy and seconded by Jessica to appoint Kristin, Marty and Amy C. to be the real property committee.

Current Building Options

Grange building is too small. The church is not an option. Some would like to reconsider the current building and explore the idea of soil testing on the current location. Marty will send a letter to the town about soil testing, Kristin will help with the drafting of this letter.

Adjourn

Motion to adjourn the meeting at 8:44 pm was made by Kristin and seconded by Jessica.
Motion carried.

Respectfully Submitted,

Amy Chiu