

Minutes Rushford Free Library Board Meeting 7:00 PM May 8, 2024

Call to Order

Attendance: Jessica Hoxie, Allison Barnes, Amy Chiu, Marty Sabato, Becky Cole, Sandra Cobb, Kristin Barber, Amy Schomberg, Mary Jo Hubbard

Welcome Sandra Cobb as our newest Board Member and Julia Perrington, Candidate for Temporary Program Coordinator.

Reports and Minutes

Minutes from the April 2024 meeting

Correction to the minutes, Book Club date is May 21, 2024 not May 14, 2024. Motion made by Mary Jo and seconded by Sandra to accept the minutes as amended, motion carried.

Library Director

Becky presented her report. Motion made by Kristin and seconded by Jessica to accept the report. Motion carried.

Treasurer and Bookkeeper

Insurance

It was suggested that we table last month's financial statements because they were received so late in the month, and the board would like time to review them. They will be approved at next month's meeting.

Programs

Mother's Day Tea, Saturday May 11. Please try to attend.

Crochet Club 5/9

Father's Day Car show- the board asked if the new program coordinator is going to manage and organize the library's activities for this event. Allison will buy the books for this.

Labor Day Bingo- who can work? It will be Saturday 2-4.

Motion was made by Kristin and seconded by Mary Jo to approve the programs as discussed. Motion carried.

Old Business

Facilities

The trustees reviewed the letters from our attorney, Stephanie Cole Adams. On the letter to the bank (M and T), the board feels that the letter is too strong. The Board asked Marty to call the attorney and share with her the board's concern. The board would like Stephanie to make verbal contact with Eric at M and T.

The 2nd letter was also reviewed that is meant for the Town of Rushford. The board is not interested in a lease of any kind for the town building. The board would like a statement to include a statement about providing a community room for meetings, court. Amy will rewrite the letter to the town and the letter will be sent by email/usmail/fax prior to the Monday May 13 meeting. We will ask to get on the agenda to talk to the board about this letter.

Sexual Harassment Training

Sandy and Amy S still need to complete the training. Everyone else has completed it.
FSTL Grant (Dinner Meeting)

Foundation Southern tier Libraries meeting will award our library a grant. Marty and Mary Jo will be attending to accept the grant money.

Installation of TV

Amy and Tom will install

Park Passes

The board would like to purchase a family pass to Rochester Science Museum for \$120. The board will also purchase discounted tickets to Strong Museum of Play for \$136. They will also purchase a Mumford pass for \$140. Jessica will work on the purchase of them. A motion was made by Kristin, seconded by Amy S, to spend \$ on park passes not to exceed \$500. Motion carried.

Staff Evaluations

Amy, Kristin and Marty will meet with Becky in the future to discuss her evaluation.

Code of Conduct

Marty has attempted to contact the other library to ask if she can borrow their code of conduct. She has not heard back from them.

New Business

Response to families of Jay (Audrey) Wolfer, Tracy Pastorius, and Morgan Reynolds

Becky will purchase books in the name of the board members whose family members have passed away. Cards will be sent to all three families.

STLS Spring Conference June 14th in Corning

Marty invited all to attend. It's on a Friday.

Temporary Program Coordinator

We met with Julia Perrington, and she introduced herself. The trustees asked some questions and discussed her role and responsibilities.

Budget vote

Marty encouraged everyone to vote May 21st 11:30 to 8:00 at the Town Hall. Our library proposition #5 is being voted on. There is a school board candidate from Rushford, Beth Turner.

A motion was made by Mary Jo and seconded by Jessica to enter in Executive Session at 8:27. Motion carried.

A motion was made to move out of executive session by Kristin and seconded by Sandy at 8:29. Motion carried

Adjourn

Motion to adjourn the meeting at 8:44 pm was made by Allison and seconded by Jessica. Motion carried.