

Rushford Free Library Board Meeting Minutes

March 13, 2024

Call to Order The meeting of the Rushford Free Library Board of Trustees was called to order by Martha Sabato, President, at 7:06 PM. (Present: Jessican Hoxie, Allison Barnes, Mary Jo Hubbard, Marty Sabato, Kristen Barber, Becky Cole, and Morgan Reynolds. Amy Stromberg participated via Zoom. Absent: Amy Chui)

Report and Minutes

- Minutes from February 2024 Meeting: A motion was made by Allison Barnes, seconded by Kristen Barber, to approve February minutes. The motion carried.
- Library Director:
 - Buffalo Zoo passes will not be available to lend to patrons this year.
 - There is an Allegany County Library Summer Hike Challenge. Rushford Free Library chose Moss Lake as their hike location.
 - STLS is also doing a challenge that runs from July 1st to September 30th to visit all 48 libraries in the area.
 - The construction grant for New York State will become available for applications in April. Applications need to be submitted by June.
 - A motion was made by Morgan Reynolds, seconded by Jessica Hoxie to approve the annual report. The motion carried.
- Treasurer & Bookkeeper:
 - A motion was made by Morgan Reynolds, seconded by Kristen Barber, to approve the Bookkeeper's report. The motion carried.
 - Quotes for Directors and Officer insurance were looked over and discussed.
 - A motion was made by Martha Sabato, seconded by Allison Barnes, to purchase Directors and Officer Insurance through Lawrence and Dye. The motion carried. Jessica will work with Lee James to acquire the insurance.
 - A letter was sent to Carlos Gildemeister and the Cuba Rushford School Board to request an increase in funding for the library. This increase will be presented to voters through the May school budget vote.
- Program Coordinator
 - Eclipse Watch Party will be held Monday, April 8th from 2:00 PM to 4:00 PM. The Town Board has been approved blocking off Main Street in front of the library and the Rock for the party. The Rock is going to provide space themed snacks for sale. The library is going to provide popcorn and stations in the library. If weather permits, games will be set up outside.
 - A rainbow keychain craft is scheduled for March 16th. Other events are being planned and worked on to provide for the community.

Old Business

- Board Vacancy: The Board discussed possibilities for the vacant position. Becky Cole will reach out to a potential candidate.

Facilities: (Amy Chui)\

- The old M&T Bank could possibly be given to the library. The Board decided it this possibility needs to be seriously considered. Mary Jo will reach out to the bank to schedule a walk through for board members.
- Current Location: Martha and Amy met with the attorney for the library and got more direction if it is decided to move forward with the current space. The Board Members agree that the current building would need to be knocked down and a new library would be built instead of trying to fix the current structure. Many factors were discussed as concerns for the current space.

New Business

- **Sexual Harassment Training**
Sexual Harassment training is required for all Board members. Online training is available through STLS. All Board members received information regarding how to access the training. If training was received from another capacity, documentation needs to be submitted to Becky.
- **Park Passes:** The library still has the Empire Park Pass to lend to library patrons. The current budget to purchase other passes is \$400. Allison will look into passes such as the Buffalo Zoo, Explore and More, and the Art Museum.

A motion was made by Allison Barnes, seconded by Kristen Barber, to adjourn the meeting at 8:22 PM. The motion carried.

Next Meeting April 10, 2024